



THE CORPORATION OF THE TOWNSHIP OF NORWICH

BY-LAW NUMBER 36-2024

Being a by-law to establish user fees and service charges for the Corporation of The Township of Norwich and to repeal By-law 38-2020 as amended

WHEREAS Section 391 (1) of the Municipal Act 2001, S.O. 2001, c. 25, as amended, provides in part that municipalities may impose fees or charges on persons,

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- (c) for the use of its property including property under its control.

WHEREAS the Planning Act, R.S.O 1990, c.P.13, as amended, provide municipalities with authority to impose various fees and charges;

WHEREAS the Funeral, Burial and Cremation Services Act, 2002, S.O. 2002, c. 33, as amended, provides for fees and charges for services;

WHEREAS Building Permits and Inspections, Development Charges, and certain license fees, are regulated under separate by-laws;

AND WHEREAS the Council of The Corporation of The Township of Norwich deems it expedient to enact a by-law establishing and requiring the payment of fees for information, services, activities and use of Township property,

NOW THEREFORE the Council of The Corporation of the Township of Norwich hereby enacts as follows:

1. **THAT** the fees, rates and charges as set out in Schedule "A" attached hereto and forming part of this by-law, are hereby established and adopted by The Corporation of the Township of Norwich and take effect on the dates indicated.
2. **THAT** unless otherwise prescribed, no request by any person for any information, service, activity or use of Township property described in Schedule "A" will be


processed or provided by a Township Official, unless and until the person requesting the information, service, activity or use of Township property has paid the applicable fee or charge in the prescribed amount as set out in Schedule "A" to the Township.

3. **THAT** in the event that any information, service, activity or use of Township property is requested, obtained, or incurred by a person, and a fee or charge for such information, service activity or use of Township property has not been specifically provided for in Schedule "A", a fee or charge shall be calculated by the Township Treasurer at full cost recovery, and such fee or charge shall be deemed to be a fee or charge otherwise established and adopted by the municipality and shall be deemed to be included in Schedule "A".
4. **THAT** unless otherwise prescribed, the fees and charges established by this by-law shall be payable to The Corporation of The Township of Norwich by cash, money order, certified cheque or debit card when due.
5. **THAT** unless otherwise stated, any fees, rates or charges set out in this by-law which are not paid when due and remain unpaid after 30 days will be subject to interest fees at a rate of 1.25% per month.
6. **THAT** Where all or part of a fee, rate or charge imposed by this by-law remains unpaid for a period of more than 90 days, all outstanding amounts shall be added to the tax roll for the property, which is owned, in whole or in part, by the person upon whom the fee, rate or charge was imposed, and shall be collected in a like manner as municipal taxes. All of the owners of this property shall be liable jointly and severally for paying such fee, rate or charge. On the Treasurers authority, fees may be added to taxes prior to the 90 days.
7. **THAT** authority is delegated to the Treasurer to write off small unpaid balances under \$10 as the Treasurer deems appropriate.
8. **THAT** unless otherwise stated, all fees, rates and charges set out in this by-law are non-refundable.
9. **THAT** in the event that another by-law of The Corporation of The Township of Norwich establishes a fee or charge that is not referenced by this by-law and that is not inconsistent with this by-law, the fee or charge established by that or another by-law shall be deemed to be included in Schedule "A" attached hereto.
10. **THAT** this by-law shall be known as the "User Fees and Service Charges By-law".
11. **THAT** any other by-law and/or resolution inconsistent with the provisions herein shall be superseded by this by-law.
12. **THAT** if any section or portion of this by-law or of Schedule "A" is found by a court of competent jurisdiction to be invalid, it is the intent of the Council of Township of Norwich that all remaining sections and portions of the by-law and Schedule "A" continue in force and effect.

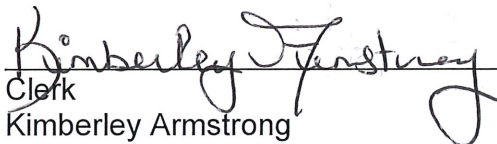
13. **THAT** By-law No. 38-2020 and any amendments thereto are hereby repealed in their entirety effective August 1, 2024 unless otherwise noted.

14. **THAT** this by-law shall be effective August 1, 2024.

Read a First, Second and Third time and finally passed this 9th day of July, 2024.



Mayor
Jim Palmer



Clerk
Kimberley Armstrong



SCHEDULE A - USER FEES AND CHARGES By-law 36-2024

	HST	RATE (\$) EFFECTIVE Aug 1/24	RATE (\$) EFFECTIVE JULY 1/25	RATE (\$) EFFECTIVE JULY 1/26	RATE (\$) EFFECTIVE JULY 1/27
GENERAL ADMINISTRATION					
Commission of Oaths	<i>Exempt</i>	20.00	21.00	21.00	22.00
Certification of Document(s)	<i>Exempt</i>	20.00	21.00	21.00	22.00
Photocopying Charges - <i>per photocopy</i>	<i>Extra</i>	0.44	0.44	0.44	0.44
Research Fee per 15 minute intervals	<i>Extra</i>	8.50	8.50	9.00	9.00
USB or other storage mediums	<i>Extra</i>	<i>Full Cost Recovery</i>	<i>Full Cost Recovery</i>	<i>Full Cost Recovery</i>	<i>Full Cost Recovery</i>
Marriage Licenses	<i>Exempt</i>	123.00	125.00	127.00	130.00
Burial Permits	<i>Exempt</i>	20.00	21.00	21.00	22.00
Lottery License Fee - <i>Bingos, Raffles & Nevada Tickets</i>	<i>Exempt</i>	<i>3% of prize value</i>	<i>3% of prize value</i>	<i>3% of prize value</i>	<i>3% of prize value</i>
Lapel Pin	<i>Included</i>	5.00	5.00	5.00	5.00
Returned Cheque/PAP - NSF Fee	<i>Exempt</i>	35.00	36.00	37.00	38.00
Tax Account Adjustment Fee - Transfer Arrears	<i>Exempt</i>	35.00	36.00	37.00	38.00
Application - Development and/or Redevelopment of Telecommunication Towers Administration Fee	<i>Extra</i>	500.00	525.00	550.00	575.00
Encroachment Application Fee	<i>Exempt</i>	<i>Actual Costs + \$200 Admin Fee</i>	<i>Actual Costs + \$200 Admin Fee</i>	<i>Actual Costs + \$210 Admin Fee</i>	<i>Actual Costs + \$210 Admin Fee</i>
Tax Receipt Letter	<i>Exempt</i>	10.00	10.00	10.00	10.00
Reprint of Tax Bill	<i>Exempt</i>	10.00	10.00	10.00	10.00
Tax Certificate	<i>Exempt</i>	55.00	56.00	57.00	58.00
Tax Registration Process	<i>Exempt</i>	<i>Actual Costs + \$120 Admin Fee</i>	<i>Actual Costs + \$120 Admin Fee</i>	<i>Actual Costs + \$125 Admin Fee</i>	<i>Actual Costs + \$125 Admin Fee</i>
Freedom of Information Requests	<i>Exempt</i>				
<i>- please refer to Regulation 823 under the Municipal Freedom of Information and Protection of Privacy Act</i>					
CANINE CONTROL					
Dog Tags / Kennel Licenses					
<i>Dog Licence purchased on or before expiry date of each year for a spayed or neutered dog, accompanied by a Certificate of Spay/Neuter from a Veterinary.</i>	<i>Exempt</i>	20.00	20.00	20.00	20.00
<i>Dog Licence purchased on or before expiry date of each year for an intact dog.</i>	<i>Exempt</i>	30.00	30.00	30.00	30.00
<i>Dog Licence purchased after expiry date for any dog.</i>	<i>Exempt</i>	50.00	50.00	50.00	50.00
<i>Replacement dog licence tag.</i>	<i>Exempt</i>	5.00	5.00	5.00	5.00
<i>Annual Kennel Licence</i>	<i>Exempt</i>	70.00	80.00	90.00	100.00



SCHEDULE A - USER FEES AND CHARGES By-law 36-2024

	HST	RATE (\$) EFFECTIVE Aug 1/24	RATE (\$) EFFECTIVE JULY 1/25	RATE (\$) EFFECTIVE JULY 1/26	RATE (\$) EFFECTIVE JULY 1/27
PLANNING SERVICES					
Official Plan Amendment Review	<i>Exempt</i>	2,360.00	2,410.00	2,460.00	2,510.00
Zoning					
Zoning By-law Amendment Application	<i>Exempt</i>	2,500.00	2,550.00	2,600.00	2,650.00
Minor Variance	<i>Exempt</i>	2,300.00	2,350.00	2,400.00	2,450.00
Temporary Use Zoning	<i>Exempt</i>	2,500.00	2,550.00	2,600.00	2,650.00
Lifting 'H' Designation	<i>Exempt</i>	2,500.00	2,550.00	2,600.00	2,650.00
Site Plan Control					
Site Plan Control Application	<i>Exempt</i>	2,700.00	2,750.00	2,800.00	2,850.00
Site Plan Control Amendment Application	<i>Exempt</i>	2,100.00	2,150.00	2,200.00	2,250.00
Subdivision/Condominium					
Subdivision Application Review	<i>Exempt</i>	1,000.00	1,020.00	1,040.00	1,060.00
Condominium Application Review	<i>Exempt</i>	1,000.00	1,020.00	1,040.00	1,060.00
Condominium Exemption Review	<i>Exempt</i>	1,000.00	1,020.00	1,040.00	1,060.00
Preparation of a Subdivision Agreement	<i>Exempt</i>	2,100.00	2,150.00	2,200.00	2,250.00
Other					
Preparation of a Pre-servicing Agreement	<i>Exempt</i>	2,200.00	2,250.00	2,300.00	2,350.00
Severance Agreement	<i>Exempt</i>	1,000.00	1,020.00	1,040.00	1,060.00
Preconsultation Review (per meeting)	<i>Exempt</i>	275.00	280.00	285.00	290.00
Subsequent Submissions (commencing at fourth submission)	<i>Exempt</i>	500.00	510.00	520.00	530.00
Third Party Peer Review	<i>Exempt</i>	<i>Actual Costs +\$200 Admin Fee</i>	<i>Actual Costs +\$200 Admin Fee</i>	<i>Actual Costs +\$210 Admin Fee</i>	<i>Actual Costs +\$210 Admin Fee</i>
BUILDING SERVICES					
Building Certificate - Zoning Compliance	<i>Exempt</i>	140.00	140.00	145.00	145.00
Building Certificate - Work Order Compliance	<i>Exempt</i>	150.00	150.00	160.00	160.00
Building Certificate - Combined Zoning and Work Order Com	<i>Exempt</i>	255.00	260.00	265.00	270.00
Swimming Pool Fence Fee - Permanent	<i>Exempt</i>	240.00	245.00	250.00	255.00
Swimming Pool Fence Fee - Temporary	<i>Exempt</i>	60.00	60.00	65.00	65.00
Misc. Inspection Fee (Non-Building Code)	<i>Exempt</i>	200.00	200.00	220.00	220.00
Septic Review for Planning Applications	<i>Exempt</i>	295.00	300.00	305.00	310.00
911 Signage - Sign, Post & Bolts	<i>Extra</i>	85.00	85.00	90.00	90.00
911 Signage - Replacement Sign Only	<i>Extra</i>	70.00	73.00	76.00	80.00
Building Permit Fees	<i>Exempt</i>				
- please refer to the current Building Fees By-Law					
Development Charges	<i>Exempt</i>				
- please refer to the current Development Charges By-Law					
DRAINAGE SERVICES					
- Drainage Certificate	<i>Exempt</i>	55.00	56.00	57.00	58.00
- Drain Re-Apportionment Fee - per drain/application	<i>Extra</i>	<i>Actual Costs +\$200 Admin Fee</i>	<i>Actual Costs +\$200 Admin Fee</i>	<i>Actual Costs +\$210 Admin Fee</i>	<i>Actual Costs +\$210 Admin Fee</i>



SCHEDULE A - USER FEES AND CHARGES By-law 36-2024

	HST	RATE (\$) EFFECTIVE Aug 1/24	RATE (\$) EFFECTIVE JULY 1/25	RATE (\$) EFFECTIVE JULY 1/26	RATE (\$) EFFECTIVE JULY 1/27
ROADS DEPARTMENT					
Onetime Oversized Vehicle Permit	<i>Exempt</i>	100.00	100.00	100.00	100.00
Annual Oversized Load Permit	<i>Exempt</i>	200.00	200.00	200.00	200.00
Municipal Consent (Utilities)	<i>Exempt</i>	200.00	200.00	200.00	200.00
Road Use Permit	<i>Exempt</i>	150.00	150.00	150.00	150.00
Road Use Permit Refundable Deposit	<i>Exempt</i>	1,500.00	1,500.00	1,500.00	1,500.00
Any Contracted/Engineering Services	<i>Extra</i>	<i>Actual Costs +10% Admin Fee</i>	<i>Actual Costs +10% Admin Fee</i>	<i>Actual Costs +10% Admin Fee</i>	<i>Actual Costs +10% Admin Fee</i>
Additional Services Required for Permit Review	<i>Extra</i>	<i>Actual Costs +10% Admin Fee</i>	<i>Actual Costs +10% Admin Fee</i>	<i>Actual Costs +10% Admin Fee</i>	<i>Actual Costs +10% Admin Fee</i>
Entrance Permit Fee	<i>Exempt</i>	150.00	150.00	150.00	150.00
Entrance Permit Deposit	<i>Exempt</i>	1,500.00	1,500.00	1,500.00	1,500.00
Road Allowance Closure Application	<i>Exempt</i>	<i>Actual Costs + \$300 Admin Fee</i>	<i>Actual Costs + \$300 Admin Fee</i>	<i>Actual Costs + \$300 Admin Fee</i>	<i>Actual Costs + \$300 Admin Fee</i>
MEDICAL SERVICES					
<i>- all Fees and Charges being levied are established based on the Ontario Medical Association's Schedule of Fees and Guide to Uninsured Services.</i>					
CEMETERIES					
Interment Rights - includes 40% Care & Maintenance	<i>Extra</i>	1,000.00	1,020.00	1,040.00	1,060.00
Opening and Closing	<i>Extra</i>	1,260.00	1,285.00	1,311.00	1,337.00
Cremation Burial	<i>Extra</i>	575.00	587.00	599.00	611.00
Opening/Closing Surcharge - After 4:00 pm	<i>Extra</i>	230.00	235.00	240.00	245.00
Opening/Closing Surcharge - Sunday/Holidays	<i>Extra</i>	460.00	469.00	478.00	488.00
Winter Burial Surcharge - Dec 15th to Apr 1st	<i>Extra</i>	230.00	235.00	240.00	245.00
Disinterment	<i>Extra</i>	1,375.00	1,403.00	1,431.00	1,460.00
Disinterment-Cremated Remains	<i>Extra</i>	690.00	704.00	718.00	732.00
Transfer of Deed Fee	<i>Extra</i>	57.00	58.00	59.00	60.00



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	HST	RATE EFFECTIVE Aug 1/24	RATE EFFECTIVE JULY 1/25	RATE EFFECTIVE JULY 1/26	RATE EFFECTIVE JULY 1/27
COMMUNITY SERVICES DEPARTMENT					
Optimist Hall (Includes Bar Area)					
Full Day - Non-Prime	<i>Extra</i>	92.00	94.00	96.00	98.00
Full Day - Prime	<i>Extra</i>	114.00	116.00	118.00	120.00
Meeting Rooms (Arena)					
Full Day	<i>Extra</i>	80.00	82.00	84.00	86.00
Hourly	<i>Extra</i>	31.00	32.00	33.00	34.00
Norwich Community Centre					
Non-Refundable Hall Booking Deposit	<i>Exempt</i>	150.00	150.00	150.00	150.00
Frew Family Hall 1/3 Non-Prime					
Full Day	<i>Extra</i>	98.00	100.00	102.00	104.00
Hourly	<i>Extra</i>	31.00	32.00	33.00	34.00
Frew Family Hall 1/3 Prime					
Full Day	<i>Extra</i>	246.00	251.00	256.00	261.00
Lions Hall 2/3 Non-Prime					
Full Day	<i>Extra</i>	137.00	140.00	143.00	146.00
Hourly	<i>Extra</i>	31.00	32.00	33.00	34.00
Lions Hall 2/3 Prime					
Full Day	<i>Extra</i>	427.00	436.00	445.00	454.00
Full Community Centre					
Full Day Non-Prime	<i>Extra</i>	190.00	194.00	198.00	202.00
Full Day Prime	<i>Extra</i>	546.00	557.00	568.00	579.00
Kitchen - Full Day (With Hall Rental)	<i>Extra</i>	172.00	175.00	179.00	183.00
Kitchen Only - Non-Prime	<i>Extra</i>	225.00	230.00	235.00	240.00
Set Up Day	<i>Extra</i>	190.00	194.00	198.00	202.00
Lift Rental with Operator on Premises	<i>Extra</i>	200.00	204.00	208.00	212.00
Buck & Doe Rental (includes kitchen)	<i>Extra</i>	750.00	765.00	780.00	796.00
Buck & Doe Security Deposit	<i>Exempt</i>	2,000.00	2,000.00	2,000.00	2,000.00
SOCAN Fee					
Tariff - Set Fee - Day	<i>Extra</i>	70.00	71.00	72.00	73.00
Community Halls					
Oxford Centre					
Non-Refundable Hall Booking Deposit	<i>Exempt</i>	150.00	150.00	150.00	150.00
Full Day Including Kitchen	<i>Extra</i>	250.00	255.00	260.00	265.00
Burgessville Library					
Community Room - Full Day	<i>Extra</i>	30.00	31.00	32.00	33.00
Oxford Pioneer Hall/Library					
Full Day	<i>Extra</i>	85.00	87.00	89.00	91.00
Springford Hall					
Full Day	<i>Extra</i>	177.00	181.00	185.00	189.00



SCHEDULE A - USER FEES AND CHARGES By-law 36-2024

	HST	RATE EFFECTIVE Aug 1/24	RATE EFFECTIVE JULY 1/25	RATE EFFECTIVE JULY 1/26	RATE EFFECTIVE JULY 1/27
COMMUNITY SERVICES DEPARTMENT (continued)					
Advertising					
Arena Wall - Ad Design Ready to Install					
4 x 8 foot wall advertising - Contract Rate - 1 Year	<i>Extra</i>	640.00	672.00	704.00	736.00
3 x 5 foot wall advertising - Contract Rate - 1 Year	<i>Extra</i>	300.00	315.00	330.00	345.00
Custom size (per square foot)	<i>Extra</i>	20.00	21.00	22.00	23.00
Ice Logo - 1 Year - Private/Corporate	<i>Extra</i>	\$1,150 plus Installation cost	\$1,150 plus Installation cost	\$1,200 plus Installation cost	\$1,200 plus Installation cost
Ice Logo - 1 Year - Seasonal Ice Users		Intallation Cost	Intallation Cost	Intallation Cost	Intallation Cost
Ice Resurfacers - Logo on the machine hood - 1 Year	<i>Extra</i>	\$1,150 plus Installation cost	\$1,150 plus Installation cost	\$1,200 plus Installation cost	\$1,200 plus Installation cost
Scoreboard Advertising					
1 x 8 panel - 1 Year	<i>Extra</i>	600.00	612.00	624.00	636.00
Public Skate Sponsorship	<i>Extra</i>	350.00	355.00	365.00	375.00
Skating					
Public Skates	<i>Included</i>	3.00	3.00	3.00	3.00
Seniors/ Adults/ Parent and Tot Skates	<i>Included</i>	2.00	2.00	2.00	2.00
Shinny Drop-in	<i>Included</i>	5.00	5.00	5.00	5.00
Ice Rates					
Open Ice - less than 6 people - Per Use (No more than 48 hours in advance booking)	<i>Included</i>	60.00	60.00	60.00	60.00
Minor Sport - Per Hour	<i>Extra</i>	141.00	144.00	147.00	150.00
Non-Prime - Per Hour	<i>Extra</i>	141.00	144.00	147.00	150.00
Prime - Per Hour	<i>Extra</i>	179.00	183.00	187.00	191.00
Walking Club - Annual Membership	<i>Extra</i>	8.85	8.85	8.85	8.85



SCHEDULE A - USER FEES AND CHARGES By-law 36-2024

	HST	RATE EFFECTIVE Aug 1/24	RATE EFFECTIVE JULY 1/25	RATE EFFECTIVE JULY 1/26	RATE EFFECTIVE JULY 1/27
Otterville Pool *					
Public Swim					
3 years old and under - Per Person		<i>Free</i>	<i>Free</i>	<i>Free</i>	<i>Free</i>
4-17 years old per person	<i>Included</i>	4.00	4.00	4.00	4.00
Adult - Per Person	<i>Included</i>	6.00	6.00	6.00	6.00
Public Swim Sponsorship	<i>Extra</i>	200.00	200.00	210.00	215.00
Public Swim Membership					
Single - Per Season	<i>Included</i>	108.00	108.00	108.00	108.00
Group - Up to 5 People - Per Season	<i>Included</i>	220.00	220.00	220.00	220.00
Additional Person on Group Pass	<i>Included</i>	40.00	40.00	40.00	40.00
Lessons					
Privates - Per Session	<i>Exempt</i>	76.00	78.00	80.00	82.00
Semi-Privates - Per Session	<i>Exempt</i>	65.00	66.00	67.00	68.00
Group - 1/2 hour - Per Session	<i>Exempt</i>	50.00	51.00	52.00	53.00
Group - 45 min. - Per Session	<i>Exempt</i>	55.00	56.00	57.00	58.00
Bronze Star	<i>Exempt</i>	71.00	72.00	73.00	74.00
Bronze Medallion + Book	<i>Exempt</i>	100.00	102.00	104.00	106.00
Bronze Cross	<i>Exempt</i>	131.00	134.00	137.00	140.00
Classes					
Lane Swim - Per Swim	<i>Included</i>	6.00	6.00	6.00	6.00
Lane Swim - 10 Pack	<i>Included</i>	54.00	54.00	54.00	54.00
Swim Team - Per Season per swimmer	<i>Exempt</i>	76.00	78.00	80.00	82.00
Private Pool Rental					
0 - 25 People - Per Use	<i>Included</i>	86.00	88.00	90.00	92.00
26 - 150 People - Per Use	<i>Included</i>	132.00	135.00	138.00	141.00

* - Community Services Pool rates start September 1st in 2024 only



SCHEDULE A - USER FEES AND CHARGES By-law 36-2024

	HST	RATE EFFECTIVE Aug 1/24	RATE EFFECTIVE JULY 1/25	RATE EFFECTIVE JULY 1/26	RATE EFFECTIVE JULY 1/27
COMMUNITY SERVICES DEPARTMENT (continued)					
Sports Fields/Park - Baseball/Soccer Field *					
Minor Sport - Per Season	<i>Extra</i>	1,125.00	1,250.00	1,375.00	1,500.00
Adult Teams - Per Season	<i>Extra</i>	330.00	337.00	344.00	351.00
Adult Team Tournament - Per Day Per Diamond	<i>Extra</i>	145.00	148.00	151.00	154.00
Single Use - Per Use including lights	<i>Extra</i>	24.00	24.00	25.00	25.00
Otterville Pavillion	<i>Extra</i>	100.00	102.00	104.00	106.00
Otterville Dance Hall	<i>Extra</i>	150.00	153.00	156.00	159.00
Otterville Pavillion and Dance Hall	<i>Extra</i>	175.00	179.00	183.00	187.00
Springford Pavillion	<i>Extra</i>	50.00	51.00	52.00	53.00
Burgessville (Ducky Dennis)	<i>Extra</i>	100.00	102.00	104.00	106.00
Curries Pavillion	<i>Extra</i>	50.00	51.00	52.00	53.00

* - Community Services Park/Field/Pavillion rates start September 1st in 2024 only



SCHEDULE A - USER FEES AND CHARGES By-law 36-2024

	HST	RATE EFFECTIVE Aug 1/24	RATE EFFECTIVE JULY 1/25	RATE EFFECTIVE JULY 1/26	RATE EFFECTIVE JULY 1/27
FIRE AND BY-LAW SERVICES					
Response to Motor Vehicle Accidents and Vehicle Fires					
- Resident	N/A	No Charge	No Charge	No Charge	No Charge
- Non-Resident	Extra	Current MTO Rate + cost of consumables	Current MTO Rate + cost of consumables	Current MTO Rate + cost of consumables	Current MTO Rate + cost of consumables
Service Fire Response Fees - Indemnification Should the insurer pay the coverage to the property owner, the property owner is liable to remit these funds to the municipality or its representative.	Extra	Current MTO Rate + personnel/hr rates + any costs incurred by municipality	Current MTO Rate + personnel/hr rates + any costs incurred by municipality	Current MTO Rate + personnel/hr rates + any costs incurred by municipality	Current MTO Rate + personnel/hr rates + any costs incurred by municipality
Hazardous Materials Clean Up - <i>as outlined in the Environment Protection Act, RSO 1990.</i>	Extra	100% of Cost Recovery	100% of Cost Recovery	100% of Cost Recovery	100% of Cost Recovery
Fire Response - Public Hazard, Hydro Lines <i>Public Property - chargeable to hydro provider. Minimum charge up to first hour per fire apparatus.</i>	Extra	Current MTO Rate	Current MTO Rate	Current MTO Rate	Current MTO Rate
Response to a Natural Gas Leak, caused directly by an individual or company	Extra	Current MTO Rate	Current MTO Rate	Current MTO Rate	Current MTO Rate
Burn Permit - Permanent or Temporary	N/A	No Charge	No Charge	No Charge	No Charge
		\$150	\$150	\$150	\$150
Violation of Conditions of Burn Permit - 1st and any additional Offence	Extra	Administration Fee plus Current MTO Rate per fire apparatus dispatched and any consumables	Administration Fee plus Current MTO Rate per fire apparatus dispatched and any consumables	Administration Fee plus Current MTO Rate per fire apparatus dispatched and any consumables	Administration Fee plus Current MTO Rate per fire apparatus dispatched and any consumables
		\$150	\$150	\$150	\$150
Open Air Burning -Illegal/Unauthorized Fire - 1st and any additional Offence	Extra	Administration Fee plus Current MTO Rate per fire apparatus dispatched and any consumables	Administration Fee plus Current MTO Rate per fire apparatus dispatched and any consumables	Administration Fee plus Current MTO Rate per fire apparatus dispatched and any consumables	Administration Fee plus Current MTO Rate per fire apparatus dispatched and any consumables
		\$150	\$150	\$150	\$150
Each False Fire Alarm - <i>when work is being performed on a fire alarm system and the owner fails to notify Fire Department</i>	Extra	Current MTO Rate	Current MTO Rate	Current MTO Rate	Current MTO Rate
Preventable Fire Alarm - Panel Alarms - 1st Offence	N/A	No Charge	No Charge	No Charge	No Charge
Preventable Fire Alarm - Panel Alarms - 2nd and any additional Offence	Extra	Current MTO Rate	Current MTO Rate	Current MTO Rate	Current MTO Rate
Smoke Alarm - fail to return loaned alarm to Fire Department (<i>reimbursement for approx. cost of unit</i>)	Extra	Full Cost Recovery	Full Cost Recovery	Full Cost Recovery	Full Cost Recovery
Carbon Monoxide Alarm - fail to return loaned alarm to Fire Department (<i>reimbursement for approx. cost of unit</i>)	Extra	Full Cost Recovery	Full Cost Recovery	Full Cost Recovery	Full Cost Recovery
Equipment/Materials Required to Fully Extinguish a Fire, including additional Fire Department Expenses incurred (back hoes, excavators, tow trucks, etc.) during an emergency in order to mitigate the emergency	Extra	Full Cost Recovery	Full Cost Recovery	Full Cost Recovery	Full Cost Recovery



SCHEDULE A - USER FEES AND CHARGES By-law 36-2024

	HST	RATE EFFECTIVE Aug 1/24	RATE EFFECTIVE JULY 1/25	RATE EFFECTIVE JULY 1/26	RATE EFFECTIVE JULY 1/27
FIRE AND BY-LAW SERVICES (continued)					
Fire Watch or Stand By Authorized by the Fire Chief	<i>Extra</i>	<i>Current MTO Rate + Actual Costs</i>	<i>Current MTO Rate + Actual Costs</i>	<i>Current MTO Rate + Actual Costs</i>	<i>Current MTO Rate + Actual Costs</i>
Review of Fire Works Display Application (F2) Event	<i>Extra</i>	125.00	125.00	125.00	125.00
Review of Application for a License to conduct a Pyrotechnics (F3) Display, including a Site Inspection and review of Fire Safety Plan	<i>Extra</i>	200.00	200.00	200.00	200.00
File Search for Outstanding Orders / Inspection Reports / Fire Service Incident Reports	<i>Extra</i>	75.00	75.00	75.00	75.00
SCBA Cylinder Fills	<i>Extra</i>	\$10/cylinder	\$10/cylinder	\$10/cylinder	\$10/cylinder
Fire Investigations - Cause Determination	<i>Extra</i>	<i>Full Cost Recovery</i>	<i>Full Cost Recovery</i>	<i>Full Cost Recovery</i>	<i>Full Cost Recovery</i>
Review of Risk Safety Management Plan for Propane Storage - as required by the Regulatory Amendments to O.Reg 211/01 of the TSS Act, 2000 for small facilities (less than 5000 USGW)	<i>Extra</i>	<i>\$115.00 + actual costs of engineer / other firm (if necessary)</i>	<i>\$115.00 + actual costs of engineer / other firm (if necessary)</i>	<i>\$115.00 + actual costs of engineer / other firm (if necessary)</i>	<i>\$115.00 + actual costs of engineer / other firm (if necessary)</i>
Review of Risk Safety Management Plan for Propane Storage - as required by the Regulatory Amendments to O.Reg 211/01 of the TSS Act, 2000 for medium and large facilities (5000 USGW or more)	<i>Extra</i>	<i>\$285.00 + actual costs of engineer / other firm (if necessary)</i>	<i>\$285.00 + actual costs of engineer / other firm (if necessary)</i>	<i>\$285.00 + actual costs of engineer / other firm (if necessary)</i>	<i>\$285.00 + actual costs of engineer / other firm (if necessary)</i>
Requested Fire Code Inspection					
Fire Inspection and/or AGCO Inspection-"A" Occupancies - Base Fee for less than 60 Persons & Restaurants with Capacity of 31-60 persons	<i>Extra</i>	285.00	285.00	285.00	285.00
Fire Inspection - "A" Occupancies - Base Fee for more than 61-150 persons	<i>Extra</i>	340.00	340.00	340.00	340.00
Fire Inspection - "A" Occupancies - Base for more than 150 persons	<i>Extra</i>	400.00	400.00	400.00	400.00
Fire Inspection - "B" Occupancies - Base Fee - Single Occupancy, or Initial Occupancy & Public Area (up to first 6,000 sq ft)	<i>Extra</i>	370.00	370.00	370.00	370.00
Fire Inspection - "B" Occupancies - Base Fee - Single Occupancy, or Initial Occupancy & Public Area (over 6,000 sq ft)	<i>Extra</i>	570.00	570.00	570.00	570.00
Fire Inspection - "C" Occupancies - Single Family Dwelling	<i>Extra</i>	170.00	170.00	170.00	170.00
Fire Inspection - "C" Occupancies - Duplex	<i>Extra</i>	260.00	260.00	260.00	260.00
Fire Inspection - "C" Occupancies - Triplex	<i>Extra</i>	285.00	285.00	285.00	285.00
Fire Inspection - "C" Occupancies - 4 Units (Base Fee)	<i>Extra</i>	340.00	340.00	340.00	340.00
Fire Inspection - "C" Occupancies - more than 4 Units	<i>Extra</i>	<i>\$340.00 + \$50.00 for each additional unit over 4 units</i>	<i>\$340.00 + \$50.00 for each additional unit over 4 units</i>	<i>\$340.00 + \$50.00 for each additional unit over 4 units</i>	<i>\$340.00 + \$50.00 for each additional unit over 4 units</i>



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	HST	RATE EFFECTIVE Aug 1/24	RATE EFFECTIVE JULY 1/25	RATE EFFECTIVE JULY 1/26	RATE EFFECTIVE JULY 1/27
FIRE AND BY-LAW SERVICES (continued)					
Requested Fire Code Inspection (continued)					
Fire Inspection - "D" Occupancies - up to 2,000 sq ft	<i>Extra</i>	285.00	285.00	285.00	285.00
Fire Inspection - "D" Occupancies - more than 2,000 sq ft but less than 4,000 sq ft	<i>Extra</i>	340.00	340.00	340.00	340.00
Fire Inspection - "D" Occupancies - more than 4,000 sq ft but less than 6,000 sq ft	<i>Extra</i>	380.00	380.00	380.00	380.00
Fire Inspection - "D" Occupancies - 6,000 sq ft or greater	<i>Extra</i>	400.00	400.00	400.00	400.00
Fire Inspection and/or AGCO Inspection -"E" Occupancies - up to 2,150 sq ft and Restaurants with capacity up to and including 30 patrons	<i>Extra</i>	285.00	285.00	285.00	285.00
Fire Inspection - "E" Occupancies - more than 2,150 sq ft but less than 6,000 sq ft	<i>Extra</i>	400.00	400.00	400.00	400.00
Fire Inspection - "E" Occupancies - Annual Inspection for Sale of Fireworks	<i>Extra</i>	170.00	170.00	170.00	170.00
Fire Inspection - "F1" Occupancies - Base Fee - Single Occupancy or Initial Occupancy & Public Areas (up to first 6,000 sq ft)	<i>Extra</i>	400.00	400.00	400.00	400.00
Fire Inspection - "F1" Occupancies - Base Fee - Single Occupancy or Initial Occupancy & Public Areas (over 6,000 sq ft)	<i>Extra</i>	570.00	570.00	570.00	570.00
Fire Inspection - "F2" Occupancies - Base Fee - Single Occupancy or Initial Occupancy & Public Areas (up to first 6,000 sq ft)	<i>Extra</i>	340.00	340.00	340.00	340.00
Fire Inspection - "F2" Occupancies - Base Fee - Single Occupancy or Initial Occupancy & Public Areas (over 6,000 sq ft)	<i>Extra</i>	500.00	500.00	500.00	500.00
Fire Inspection - "F3" Occupancies - Base Fee - Single Occupancy or Initial Occupancy & Public Areas (up to first 6,000 sq ft)	<i>Extra</i>	285.00	285.00	285.00	285.00
Fire Inspection - "F3" Occupancies - Base Fee - Single Occupancy or Initial Occupancy & Public Areas (over 6,000 sq ft)	<i>Extra</i>	450.00	450.00	450.00	450.00
Review and Approval of Fire Safety Plan - not previously approved (in addition to Inspection Fee)	<i>Extra</i>	170.00	170.00	170.00	170.00
Review of previously approved Fire Safety Plan	<i>Extra</i>	115.00	115.00	115.00	115.00
First Re-Inspection of any Occupancy Type	<i>N/A</i>	<i>No Charge</i>	<i>No Charge</i>	<i>No Charge</i>	<i>No Charge</i>
2nd and each subsequent Re-Inspection (after First Re-Inspection) of any Occupancy Type	<i>Extra</i>	<i>\$100 / inspection</i>	<i>\$100 / inspection</i>	<i>\$100 / inspection</i>	<i>\$100 / inspection</i>