



**The Corporation of the Township of Norwich
Council Meeting Minutes
Tuesday May 14, 2024
Regular Council Meeting**

In Attendance:

Council:

Mayor Jim Palmer
Councillor Toews
Councillor DePlancke
Councillor Gear
Councillor Couwenberg

Staff:

Lee Robinson, CAO
James Johnson, Director of Finance/Treasurer
Kimberley Armstrong, Director of Corporate Services/Clerk
Ken Farkas, Director of Public Works
James Schaafsma, Acting Director of Community Development Services
Sean McCoy, Deputy Clerk/Planning Coordinator

1. Call to Order

The regular session 2022-2026 Council of the Township of Norwich was held in the Council Chambers, Norwich, commencing at 9:00 a.m. with Mayor Palmer presiding.

2. Declaration of Office

2.1 Karl Toews – Councillor, Ward 1

Kimberley Armstrong, Director of Corporate Services / Clerk, administered the Declaration of Office.

3. Approval of Agenda

Councillor DePlancke requested that the ERTH Golf Tournament be added to the agenda as a discussion item.

Resolution #1

Moved by Shawn Gear, seconded by Adrian Couwenberg:

That the Agenda be accepted as amended.

Carried

4. Public Recognition / Presentations
None.

5. Disclosure of Pecuniary Interest
No disclosures were reported.

6. Adoption of Minutes of Previous Meeting(s)

6.1 April 30, 2024

Resolution #2

Moved by Adrian Couwenberg, seconded by Shawn Gear:

That the following Minutes of the Township of Norwich Council be adopted as printed and circulated:

April 30, 2024

Carried

7. Public Meetings / Hearings

7.1 The Municipal Act

None.

7.2 The Drainage Act – 9:05 a.m.

Resolution #3

Moved by Sahwn Gear, seconded by Adrian Couwenberg:

That the following members be appointed to sit as the court of Revision for the Merriam Municipal Drain 2024: Jim Palmer, Lynne DePlancke, Adrian Couwenberg, Shawn Gear, and Karl Toews, with the first member being the Chair of the Court of Revision, and further that the Court is now convened.

Carried

The Chair advised that this Court of Revision is being held to hear any objections to the charges being assessed to individual property owners as outlined within the Engineers Report.

The Notice for the Court of Revision was mailed in accordance with the requirements of the Drainage Act on April 16, 2024.

If anyone was in attendance with respect to this application, they were requested to please sign the attendance sheet at the door.

7.2.1 Court of Revision
Re: Merriam Municipal Drain 2024
Report DR 2024-06

Resolution #4

Moved by Lynne DePlancke, seconded by Karl Toews:

That Report DR 2024-06, Court of Revision for Merriam Municipal Drain 2024 Report, be received as information;

And further that the Court of Revision consider any and all appeals filed and determine if any assessments are to be altered.

Carried

Resolution #5

Moved by Karl Toews, seconded by Lynne DePlancke:

That the Court of Revision for the Merriam Municipal Drain 2024 allow appeal(s) to be heard in accordance with Section 52(4) of The Drainage Act.

Carried

Ms. Armstrong advised that no written appeals were received by the Clerks Department.

There was no one in attendance that wished to submit an appeal against the Drainage works.

Resolution #6

Moved by Lynne DePlancke, seconded by Karl Toews:

Whereas the Council of the Township of Norwich provisionally adopted the report by R.J. Burnside & Associates Limited at their meeting on April 9, 2024 for the drainage works known as Merriam Municipal Drain 2024;

And whereas no appeals have been received by the Court;

Therefore the Court of Revision for the Merriam Municipal Drain 2024 accepts Provisional By-law 22-2024 as presented.

Carried

Resolution #7

Moved by Adrian Couwenberg, seconded by Shawn Gear:

That the Court of Revision for the Merriam Municipal Drain 2024 does now adjourn.

Carried

Resolution #8

Moved by Sahwn Gear, seconded by Adrian Couwenberg:

That the following members be appointed to sit as the court of Revision for the Elliot Drain 2024: Jim Palmer, Lynne DePlancke, Adrian Couwenberg, Shawn Gear, and Karl Toews, with the first member being the Chair of the Court of Revision, and further that the Court is now convened.

Carried

The Chair advised that this Court of Revision is being held to hear any objections to the charges being assessed to individual property owners as outlined within the Engineers Report.

The Notice for the Court of Revision was mailed in accordance with the requirements of the Drainage Act on April 16, 2024.

If anyone was in attendance with respect to this application, they were requested to please sign the attendance sheet at the door.

7.2.2 Court of Revision

Re: Elliott Municipal Drain 2024

Report DR 2024-07

Resolution #9

Moved by Adrian Couwenberg, seconded by Shawn Gear:

That Report DR 2024-07, Court of Revision for Elliot Drain 2024 Report, be received as information;

And further that the Court of Revision consider any and all appeals filed and determine if any assessments are to be altered.

Carried

Resolution #10

Moved by Karl Toews, seconded by Lynne DePlancke:

That the Court of Revision for the Elliot Drain 2024 allow appeal(s) to be heard in accordance with Section 52(4) of The Drainage Act.

Carried

Ms. Armstrong advised that no written appeals were received by the Clerks Department.

There was no one in attendance that wished to submit an appeal against the Drainage works.

Resolution #11

Moved by Lynne DePlancke, seconded by Karl Toews:

Whereas the Council of the Township of Norwich provisionally adopted the report by Spriet Associates at their meeting on April 9, 2024 for the drainage works known as Merriam Municipal Drain 2024;

And whereas no appeals have been received by the Court;

Therefore the Court of Revision for the Elliot Drain 2024 accepts Provisional By-law 23-2024 as presented.

Carried

Resolution #12

Moved by Karl Toews, seconded by Lynne DePlancke:

That the Court of Revision for the Elliot Drain 2024 does now adjourn.

Carried

7.3 The Planning Act

Resolution #18

Moved by Shawn Gear, seconded by Adrian Couwenberg:

That the following sit as the Committee of Adjustment for the Township of Norwich:
Chair Lynne DePlancke and Members: Jim Palmer, Adrian Couwenberg, Shawn Gear and Karl Toews;

And further that the Committee of Adjustment is now convened.

Carried

Committee of Adjustment 9:30 a.m.

7.3.1 Adoption of Previous Committee of Adjustment Meeting Minutes

Re: April 9, 2024

Resolution #19

Moved by Adrian Couwenberg, seconded by Shawn Gear:

That the Minutes of the Committee of Adjustment dated April 9, 2024 be adopted as printed and circulated.

Carried

7.3.1 Applicant: Jake and Ann Horinga

File No.: A 05-24

Report No.: CP 2024- 150

Location: Part Lot 14, Concession 1 (North Norwich) 683 Main Street North, Burgessville, Township of Norwich, ON

Details of Proposed Amendment: Relief from: The provisions of Section 5.1.1.3 – Accessory Use Provisions, Maximum Height; to permit an increased height of an accessory structure from 4.5 m (14.8 ft) to 6.55 m (21.5 ft); and Section 5.1.1.3 – Accessory Use Provisions, Lot Coverage; to permit an increased lot coverage for all accessory structures from 100 m² (1,076.4 ft²) to 170.57 m² (1,836 ft²); to permit the construction of a detached accessory structure on the subject property.

Mr. Nathan Kok, agent for the applicant, was in attendance representing the application.

Ms. Amy Hartley, Planner, provided an overview of the application as contained within Report CP 2024-150. She further advised that the severance process has now been completed, satisfying Condition #5 should the Committee choose to approve the application. Ms. Hartley provided an overview of the recommended conditions as contained within the report, advising that staff are recommending approval subject to those conditions.

In response to questions from the Committee, Ms. Robinson advised that installing hard paved driveway aprons reduce spread of surface materials from the driveway to the road and, where installed, sidewalks. This reduces road maintenance costs and mitigates impacts to accessibility. Ms. Robinson also clarified that any hard paved surface would satisfy the condition, not just hot mix asphalt. Costs for apron installation are borne by the property owner because the driveway is for their sole use and benefit.

Mr. Kok expressed concerns regarding some of the conditions, including; a hard surface paved driveway apron, requiring lot grading/drainage, site servicing plan and storm water management calculation. He commented that many of these requirements would be needed for the building permits. Mr. Kok also expressed concerns about the requirement for providing stormwater management calculations and referenced the drainage reappportionment that was completed as a condition of the related severance approval.

Ms. Robinson advised that these conditions were in place to establish the expectation of what will be needed to complete the project earlier in the process and that documentation produced per the conditions could then be used to satisfy permit requirements. Ms. Robinson also clarified that the drainage reappportionment does not provide a site-specific plan for storm water management, rather it is for attributing the

appropriate proportion of responsibility for the costs associated with the local municipal drainage works to the severed and retained lots.

Margaret McGhee, of 687 Main Street North, Burgessville, neighbouring property owner, commented that the driveway is four feet from their property and runs the entire length of the property. She expressed concerns about drainage and snow removal associated with the proposed driveway on the severed lot.

Wendy Martin, of 54 Albert Street, Norwich, asked for clarification as to why the condition for a hard surface driveway apron was being applied to a driveway that has already received an entrance permit.

Ms. Robinson explained that the driveway was approved before the minor variance proposal was submitted. The proposal changes the characteristics of the lot use, so the conditions have been amended to address those characteristics more appropriately.

There was no one else in attendance that wished to speak in support of or against the application.

Resolution #20

Moved by Shawn Gear, seconded by Adrian Couwenberg:

That with respect to the application by Jake and Ann Horinga, File No. A 05-24, for a Minor Variance for lands described as Part Lot 14, Concession 1 (North Norwich), 683 Main Street North, Burgessville, Township of Norwich, for Relief from Section 5.1.1.3 – Accessory Use Provisions, Maximum Height; to permit an increased height of a structure accessory to a residential use from 4.5 m (14.8 ft) to 6.55 m (21.5 f t); and from Section 5.1.1.3 – Accessory Use Provisions, Lot Coverage; to permit an increased lot coverage for structures accessory to a residential use from 100 m² (1,076.4 ft²) to 197.2 m² (2,123 ft²) to permit the construction of a detached accessory structure with covered porch on the subject property, the Committee of Adjustment hereby approve the requested Minor Variance with the following conditions:

- I. That the construction of a new building accessory to a residential use comprising a total gross floor area of approximately 197.2 m² (2,123 ft²) at a height of approximately 6.5 m (21.3ft) be established in the general location as illustrated on Plate 3 of Report 2024-150, to the satisfaction of the Township of Norwich Building Department;
- II. The submission of a coordinated engineered lot grading/drainage plan and site servicing plan to the satisfaction of the Township of Norwich Building Department;
- III. That the driveway apron from the edge of the travelled portion of the road to the property line be paved with a hard surface to the satisfaction of the Township of Norwich Public Works department;

- IV. That the applicant submit an amended site sketch showing the entirety of the property boundaries and a Stormwater Management calculation to the satisfaction of the Township of Norwich Chief Administrative Officer; and
- V. That the consent certificate for Consent Application B23-17-3, be issued and the Transfer registered, and a copy of the registered Transfer be provided to the Secretary-Treasurer of the Land Division Committee, prior to the issuance of a building permit for the proposed residential accessory structure.

Carried

Resolution #21

Moved by Shawn Gear, seconded by Karl Toews:

Be it hereby resolved that the Committee of Adjustment do now Adjourn and that the Open Council meeting resume.

Carried

7.4 Other

7.4.1 Development Charges Act - 10:00 a.m.

Sean-Michael Stephen, Watson and Associates

Development Charge Background Study - Statutory Public Meeting

Background Study

<https://www.norwich.ca/en/news/norwich-2024-development-charge-background-study.aspx>

Mr. Sean-Michael Stephen provided an overview of the draft Development Charges calculations with a focus on three primary service needs (Highways, Fire Protection and Parks and Recreation), reviewed related by-law policies and exemptions and explained estimated financial impacts of statutory and non-statutory by-law policies. He spoke to the proposed change to the current practice of exempting industrial and commercial development and advised that most municipalities in south-western Ontario have now imposed development charges on industrial/commercial development. Mr. Stephen outlined the next steps which includes receiving feedback from Council and the public, passage of the new by-law on June 5, 2024 and potential amendments should Bill 185 pass prior to June 5.

In response to questions from Council, Mr. Stephen explained that the prescribed approach for calculating levels of service is based on an average level of service. This ensures that new development is not burdened with paying for service level increases. He also explained how studies related to eligible capital costs are important for defining levels of service as a municipality grows and is a requirement for new development. Mr. Stephen clarified that County development charges only apply to County services. He further explained that with the exception of Ingersoll, all other municipalities within the County are imposing either both industrial and commercial development charges, or imposing development charges for only industrial (Blandford Blenheim) or commercial (Oxford County).

Wendy Martin, of 54 Albert Street, Norwich, inquired about the differences between this presentation and the presentation that was given at the County level and expressed concerns about Bill 185 automatically changing the by-law without public input.

Ms. Robinson advised that the presentation at the County related to services provided by the County. Services like waste management are not administered by the Township and are therefore not represented in the presentation. Mr. Stephen advised that the by-law would need to be compliant with current legislation and a public process would have associated costs and would not change requirements placed on the municipality by the Province.

There was no one else in attendance that wished to speak to the proposed Development Charges.

Resolution #22

Moved by Karl Toews, seconded by Shawn Gear:

That the presentation by Sean-Michael Stephen, Watson and Associates, regarding the Development Charge Background Study Statutory Public Meeting, be received as information.

Carried

8. Delegations

None.

9. Correspondence

9.1 Long Point Region Conservation Authority

Re: LPRCA Source Protection Authority Meeting Minutes – April 5, 2023

Re: Board of Directors Meeting Minutes – April 3, 2024

9.2 Oxford Community Foundation

OCFootprints – 2024 Spring Newsletter

9.3 Prince Edward County

Re: Request for Review of Ontario Works and Ontario Disability Support Program Financial Assistance Rates

9.4 Municipality of Huron Shores

Re: Urging the Government to Promptly Resume Assessment Cycle

9.5 Loyalist Township

Re: Accessible Ontario by 2025

Re: Housing Funding

9.6 Multi-Municipal Energy Working Group

Re: Unwilling Hosts

Resolution #13

Moved by Lynne DePlancke, seconded by Karl Toews:

That the Correspondence as listed in Agenda Item 9.1 – 9.6 be received as information;

And further that Council support items 9.3 and 9.4.

Carried

10. Committee Minutes

10.1 Norwich Business Improvement Association (BIA)

Re: Meeting Minutes – April 2, 2024

Resolution #14

Moved by Adrian Couwenberg, seconded by Shawn Gear:

That the following Committee Minutes, be received as information; and further that the recommendations be approved and acted upon:

Norwich Business Improvement Association
Re: Meeting Minutes – April 2, 2024

Carried

11. Reports

11.1 Planning and Development Services

11.1.2 Glen Tunnock, Consultant

**Planning/Development Fee Review 2023-2023 - Presentation
Report BB 2024-02**

Mr. Tunnock was unable to be in attendance.

Resolution #15

Moved by Shawn Gear, seconded by Adrian Couwenberg:

That Report BB 2024-02, Planning Fees Study Report, be received as information;

And further that this report be deferred.

Carried

**11.1.2 Initial Review of Bill 185 (the Cutting Red Tape to Build More Homes Act) and
Draft Provincial Planning Statement 2024
Oxford County Report CP 2024-133**

Resolution #16

Moved by Adrian Couwenberg, seconded by Shawn Gear:

That Report CP 2024-133, Initial Review of Bill 185 (the Cutting Red Tape to Build More Homes Act) and Draft Provincial Planning Statement 2024, be received as information.

Carried

11.2 Fire and Protective Services

No report.

11.3 Drainage Services

No report.

11.4 Building Services

No report.

11.5 Public Works Services

11.1 Guiderail Tender

Report PW 2024-06

Resolution #17

Moved by Karl Toews, seconded by Lynne DePlancke:

That Report PW 2024-06, Guiderail Tender, be received as information;

And further that Council awards the Tender PW 2023-06 to Vandenberg Construction, in the amount of \$158,807.94 for the supply and installation of the 2024 guiderail program;

And further that the Mayor and Clerk be authorized to execute the agreement.

Carried

11.2 Milldale Culvert Tender

Report PW 2024-07

In response to questions from Council, Mr. Farkas advised that the budget estimate was provided by the engineer and unfortunately the bids received for the tender were higher than estimated. Mr. Johnson advised that there are sufficient reserve funds to cover the overage. Mr. Farkas also informed Council that 10m of extra pipe was being added to the culvert to make the embankment less severe.

Resolution #23

Moved by Lynne DePlancke, seconded by Karl Toews:

That Report PW 2024-07, Milldale Culvert Tender, be received as information;

And further that Council awards the Tender PW 2023-07 to Robert M Simon Construction, in the amount of \$396,629 for the replacement of the Milldale Box Culvert;

And further that Council approve a 2024 Capital Budget Amendment in the amount of \$76,000 as outlined in the report to be funded from the Bridge Reconstruction Reserve;

And further that the Mayor and Clerk be authorized to execute the agreement.

Carried

11.3 Surface Treatment Tender Report PW 2024-08

There was Council discussion regarding project costs and potentially readdressing future road conversion budgets. In response to questions from Council, Mr. Johnson advised that the Township pays full HST which is partially refunded at a later date. Additionally, Ms. Robinson explained that the purpose of this report was to award the tender and any matter relating to the road conversion project can be brought before Council in a future report that addressed overall project costs and future budgeting for the project.

Resolution #24

Moved by Karl Toews and seconded by Lynne DePlancke:

That Report PW 2024-08, Surface Treatment Tender, be received as information;

And that Council approve the resurfacing of 2.9km of Quaker Street and 3.7km of Curries Road as the gravel resurfacing program in 2024;

And further that Council awards the Tender PW 2023-07 to Walker Construction Ltd., in the amount of \$467,796 for supply and installation of the 2024 Gravel Resurfacing Program;

And further that the Mayor and Clerk be authorized to execute the agreement.

Carried

11.6 Community Development Services

11.6.1 LED Lighting Conversion

Report CS 2024-03

In response to questions from Council, Mr. Johnson advised that this project would be fully funded from the Township's modernization fund and would not impact the tax levy. Mr. Schaafsma explained that the rebates have changed for LED conversions and they are not as lucrative as they were previously, which impacted the initial budget estimate for the project. As the current lighting used in the arena is outdated, it is challenging to get parts and replacement is labour intensive, which increases maintenance costs over time. The new LED lights are current technology and are easier to service.

Resolution #25

Moved by Shawn Gear, seconded by Adrian Couwenberg:

That Report CDS 2024-03, Arena LED Lighting Conversion, be received as information;

And that Council authorize the 2024 Capital Budget Amendment of up to \$10,000 as outlined in the report, to be funded from the Modernization Grant Reserve.

Carried

11.7 Medical Centre Services

No report.

11.8 Financial Services

11.8.1 Council Financial Summary as at April 30, 2024

Report FS 2024-07

In response to questions from Council, Mr. Johnson explained that the Burgessville works yard is demolished and currently coming into a Phase 2 Environmental Site Assessment. Ms. Robinson advised that after this phase of the ESA, staff will present a report for Council's consideration regarding next steps.

Resolution #26

Moved by Shawn Gear, seconded by Adrian Couwenberg:

That Report FS 2024-07, Council Financial Summary as at April 30, 2024, be received as information.

Carried

11.9 Administrative Services

11.9.1 Norwich Jr. C Merchants

Re: Request Permission to Operate Licenced Beer Garden on Municipal Property

Resolution #27

Moved by Adrian Couwenberg, seconded by Shawn Gear:

That the Norwich Jr. C Merchant Hockey Club be granted permission to utilize a portion of Pitcher Street between Front Street and Main Street West for their event on July 5, 2024 as part of Nostalgia Days; subject to the requirements of the Municipal Alcohol Policy and necessary Special Occasion Permit;

And Further That Pitcher Street from Main Street West to Front Street be closed to vehicular traffic for the duration of the Norwich Merchants Jr. C Hockey Club licenced beer garden.

Carried

11.9.2 Enbridge Gas Franchise Agreement Memorandum

Resolution #28

Moved by Karl Toews, seconded by Lynne DePlancke:

That Council receive the Memorandum: Enbridge Gas Franchise Agreement, as information;

And further that Council approve the third and final reading of the By-law.

Carried

11.9.3 Notice of Discussion Item – Councillor Gear

Re: Traffic Calming

Resolution #29

Moved by Lynne DePlancke, seconded by Karl Toews:

That the discussion item presented by Councillor Gear, regarding Traffic Calming, be received as information;

And further that Council direct staff to prepare a report to implement a traffic calming policy.

Carried

11.9.4 OPP Community Enhancement Officer Contract – deferred April 9, 2024

Report CAO 2024-03

Supplemental Memorandum

There was Council discussion regarding a potential report from the OPP providing more specific information about statistics for the Community Enhancement Officer, whether or not other traffic calming measures are a suitable replacement for a live police officer, and how the officer may be deployed for duty (traffic enforcement or other calls).

Ms. Robinson advised that there are concerns with the expediency of the decision as the Township currently does not have a contract. She further explained that contracts are typically three to five years in duration and may be cancelled anytime with 12 months notice.

Resolution #31

Moved by Adrian Couwenberg, seconded by Shawn Gear:

That item 11.9.4 be deferred.

Recorded Vote Requested by: Mayor Palmer

Mayor Palmer:	Nay
Councillor Toews:	Nay
Councillor Couwenberg:	Yea

Councillor DePlancke: Nay
Councillor Gear: Yea

Lost

Resolution # 32

Moved by Karl Toews, seconded by Lynne DePlancke:

That Report CAO 2024-01 and Report CAO 2024-03, OPP Community Enhancement Officer, as deferred from the April 9, 2024 meeting, be received as information;

And further that the OPP be advised that the Township of Norwich will continue with the Community Enhancement Officer position and that Staff be directed to prepare a by-law to authorize execution of the agreement for Council consideration at the next Council meeting.

Recorded Vote Requested by: Mayor Palmer

Mayor Palmer: Yea
Councillor Toews: Yea
Councillor Couwenberg: Nay
Councillor DePlancke: Yea
Councillor Gear: Nay

Carried

11.9.5 Council Orientation / Refresher

Re: Meeting Schedule

Resolution #30

Moved by Shawn Gear, seconded by Adrian Couwenberg:

That a Council Orientation / Refresher Session be scheduled for the following date:

May 28th at 2:00 p.m.

Carried

11.9.6 ERTH Golf Tournament

There was Council discussion regarding potential interest for participating in this year's tournament, scheduled for June 13, 2024. Proceed to go towards Sakura House and other local charities.

12. Notice(s) of Motion

None.

13. Closed Session

12:16 p.m.

Resolution #33

Moved by Adrian Couwenberg, seconded by Shawn Gear:

That pursuant to the Municipal Act, 2001, as amended, Chapter 25, Section 239(2), Council convene in a meeting closed to the public to discuss a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization; and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Carried

**13.1 A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
Re: ERTH Annual Meeting of Shareholders – Confidential Information Package**

**13.2 A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.
Re: Woodstock Boundary Negotiation Update
Confidential Memorandum**

12:58 p.m.

Resolution #34

Moved by Shawn Gear, seconded by Adrian Couwenberg:

That the Council do now reconvene in open session.

Carried

Resolution #35

Moved by Lynne DePlancke, seconded by Shawn Gear:

That the ERTH Corporation Notice, Re: Annual Meeting of Shareholders – May 30, 2024, be received as information;

And Further that Mayor Palmer be designated as representative from the Township of Norwich for the purpose of casting vote at the May 30, 2024 AGM meeting.

Carried

14. **By-laws**
No. 10-2024 **To Authorize a Franchise Agreement Between the Township of Norwich and Enbridge Gas Inc.**
No. 27-2024 **To Confirm All Actions and Proceedings of Council**

14.1 **First and Second Reading of the Following By-law(s)**

Resolution #36

Moved by Lynne DePlancke, seconded by Shawn Gear:

That the following By-law as listed, be introduced and taken as read a first and second time:

No. 27-2024 To Confirm All Actions and Proceedings of Council

Carried

13.2 **Third Reading of the Following By-law**

Resolution #37

Moved by Shawn Gear, seconded by Lynne DePlancke:

That By-laws 10-2024 and 27-2024 as listed, be taken as read a third and final time and passed and signed by the Mayor and Clerk and the Corporate Seal be affixed thereto.

Carried

14. **Adjournment – 1:03 p.m.**

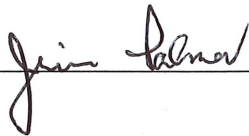
Resolution #38

Moved by Adrian Couwenberg, seconded by Shawn Gear:

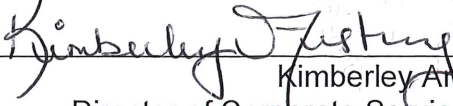
That this Council do now adjourn.

Carried

These minutes adopted by way of Resolution No. 2 as approved by Council at its meeting on the 28th day of May, 2024.



Jim Palmer
Mayor



Kimberley Armstrong
Director of Corporate Services/Clerk