

The Corporation Of The Township Of Norwich
Consolidated Financial Statements
December 31, 2020



The Corporation of the Township of Norwich
Index to Consolidated Financial Statements
December 31, 2020

	Page
INDEPENDENT AUDITOR'S REPORT	1 - 2
CONSOLIDATED FINANCIAL STATEMENTS	
Consolidated Statement of Financial Position	3
Consolidated Statement of Operations and Accumulated Surplus	4
Consolidated Statement of Changes in Net Financial Assets	5
Consolidated Statement of Cash Flow	6
Notes to Consolidated Financial Statements	7 - 20



INDEPENDENT AUDITOR'S REPORT

To the Members of Council, Inhabitants, and Ratepayers of The Corporation of the Township of Norwich :

Opinion

We have audited the consolidated financial statements of The Corporation of the Township of Norwich (the Corporation), which comprise the consolidated statement of financial position as at December 31, 2020, and the consolidated statements of operations and accumulated surplus, changes in net financial assets, and cash flow for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies. (collectively referred to as the financial statements)

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Corporation as at December 31, 2020, and the results of its operations and its cash flow for the year then ended, in accordance with Canadian Public Sector Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Canadian Generally Accepted Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Consolidated Financial Statements* section of our report. We are independent of the Corporation in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

Budget figures are provided for comparative purposes and have not been subject to audit procedures. Accordingly, we do not express any opinion regarding the budget figures.

Other Matter

We draw our attention to Note 16 of the financial statements, which describes the effects of the novel coronavirus (COVID-19) on the Corporation. Our opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Corporation's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Corporation or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Corporation's financial reporting process.

(continues)

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian Generally Accepted Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements. As part of an audit in accordance with Canadian Generally Accepted Auditing Standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Corporation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Corporation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Corporation to cease to continue as a going concern.
- Evaluate the overall presentation, structure, and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

July 13, 2021
Norwich, Ontario

Millard, Rouse & Rosebrugh LLP

Millard, Rouse & Rosebrugh LLP
Chartered Professional Accountants
Licensed Public Accountants

The Corporation of the Township of Norwich
Consolidated Statement of Financial Position
As at December 31, 2020

	2020	2019
FINANCIAL ASSETS		
Cash	\$ 4,946,626	\$ 5,686,111
Taxes receivable	729,093	893,851
Accounts receivable (Note 3)	510,274	552,449
Drainage receivable (Note 4)	2,495,000	1,758,535
Investment in EARTH Corporation (Note 5)	2,562,470	2,390,743
	11,243,463	11,281,689
LIABILITIES		
Accounts payable	956,499	1,186,875
Deposits repayable	1,058,288	1,171,570
Deferred revenue (Note 6)	1,010,697	1,335,867
Long-term liabilities (Note 7)	3,214,729	2,367,758
	6,240,213	6,062,070
NET FINANCIAL ASSETS	5,003,250	5,219,619
NON-FINANCIAL ASSETS		
Tangible capital assets (Note 8)	35,731,893	32,873,456
Prepaid expenses	12,838	48,717
Inventory	10,065	12,685
	35,754,796	32,934,858
ACCUMULATED SURPLUS (Note 9)	\$ 40,758,046	\$ 38,154,477

See accompanying notes



The Corporation of the Township of Norwich
Consolidated Statement of Operations and Accumulated Surplus
Year ended December 31, 2020

	Budget 2020	2020	2019
	<i>(Note 15)</i>		
REVENUES			
Taxation	\$ 9,025,338	\$ 8,837,590	\$ 8,687,176
Government transfers - Federal <i>(Note 10)</i>	677,974	677,974	372,268
Government transfers - Provincial <i>(Note 11)</i>	1,081,744	1,392,698	1,685,610
User charges	1,366,200	1,380,221	1,525,550
Other income <i>(Note 12)</i>	410,000	845,936	738,473
	12,561,256	13,134,419	13,009,077
Expenses			
General government	1,559,825	1,547,390	1,644,448
Protection services	3,077,219	3,216,116	3,163,385
Transportation services	2,770,873	3,519,581	3,363,877
Recreation and cultural services	1,297,088	1,376,374	1,643,827
Health services	530,100	697,122	604,155
Planning and development	89,093	174,267	123,563
	9,324,198	10,530,850	10,543,255
ANNUAL SURPLUS	\$ 3,237,058	2,603,569	2,465,822
Accumulated surplus - beginning of year	38,154,477	38,154,477	35,688,655
ACCUMULATED SURPLUS - END OF YEAR	\$ 41,391,535	\$ 40,758,046	\$ 38,154,477

See accompanying notes



The Corporation of the Township of Norwich
Consolidated Statement of Changes in Net Financial Assets
Year ended December 31, 2020

	Budget 2020	2020	2019
	<i>(Note 15)</i>		
Annual surplus	\$ 3,237,058	\$ 2,603,569	\$ 2,465,822
Purchase of tangible capital assets	(6,002,448)	(4,578,467)	(2,618,246)
Proceeds on disposal of tangible capital assets	-	85,708	22,249
Amortization of tangible capital assets	-	1,716,378	1,629,701
Loss (gain) on disposal of tangible capital assets	-	(82,056)	15,588
Decrease in prepaid expenses	-	35,879	38,467
Decrease (increase) in inventory	-	2,620	(1,195)
	(6,002,448)	(2,819,938)	(913,436)
Increase (decrease) in net financial assets	(2,765,390)	(216,369)	1,552,386
Net financial assets - beginning of year	5,219,619	5,219,619	3,667,233
NET FINANCIAL ASSETS - END OF YEAR	\$ 2,454,229	\$ 5,003,250	\$ 5,219,619

See accompanying notes



The Corporation of the Township of Norwich

Consolidated Statement of Cash Flow

Year ended December 31, 2020

	2020	2019
OPERATING ACTIVITIES		
Annual surplus	\$ 2,603,569	\$ 2,465,822
Items not affecting cash:		
Amortization of tangible capital assets	1,716,378	1,629,701
Loss (gain) on disposal of tangible capital assets	(82,056)	15,588
Change in equity - ERTH Corporation	(171,727)	(106,608)
	4,066,164	4,004,503
Changes in non-cash working capital:		
Taxes receivable	164,758	(33,839)
Accounts receivable	42,175	298,800
Drainage receivable	(736,465)	(559,483)
Accounts payable	(230,375)	(184,760)
Deposits repayable	(113,282)	5,866
Deferred revenue	(325,170)	683,785
Prepaid expenses	35,879	38,467
Inventory	2,620	(1,195)
	(1,159,860)	247,641
Cash flow from operating activities	2,906,304	4,252,144
CAPITAL ACTIVITIES		
Acquisition of tangible capital assets	(4,578,467)	(2,618,246)
Proceeds from sale of tangible capital assets	85,708	22,249
Cash flow used by capital activities	(4,492,759)	(2,595,997)
FINANCING ACTIVITIES		
Proceeds from callable debt financing	1,100,000	600,000
Repayment of long-term debt	(253,030)	(236,980)
Cash flow from financing activities	846,970	363,020
INCREASE (DECREASE) IN CASH FLOW	(739,485)	2,019,167
Cash - beginning of year	5,686,111	3,666,944
CASH - END OF YEAR	\$ 4,946,626	\$ 5,686,111

See accompanying notes



The Corporation of the Township of Norwich

Notes to Consolidated Financial Statements

Year ended December 31, 2020

1. NATURE OF OPERATIONS

The Corporation of the Township of Norwich is a municipality in the Province of Ontario, Canada. It conducts its operations guided by the provisions of provincial statutes, such as the Municipal Act and related legislation.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of The Corporation of the Township of Norwich are prepared by management in accordance with Canadian Generally Accepted Accounting Principles for Local Governments as recommended by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants.

Significant aspects of the accounting policies adopted by the Township are as follows:

Reporting entity

(i) Consolidated entities

These consolidated financial statements reflect the assets, liabilities, revenues, and expenses of all municipal organizations, committees, and boards which are owned or controlled by the Township. These consolidated financial statements include:

Norwich Business Improvement Area

All inter-departmental and inter-organizational transactions and balances between these organizations have been eliminated.

The investments in government business enterprises are accounted for using the modified equity basis which is consistent with the Canadian Generally Accepted Accounting Treatment for Government Business Enterprises. Under the modified equity basis, the business enterprise's accounting principles are not adjusted to conform with those of the Township and inter-organizational transactions and balances are not eliminated.

The following government business enterprise is reflected in these consolidated financial statements:

ERTH Corporation

(ii) Accounting for Oxford County and school board transactions

The taxation, other revenue, expenditures, assets, and liabilities with respect to the operations of the school boards and the County of Oxford, are not reflected in the municipal fund balances of these financial statements.

(iii) Trust funds

Trust funds and their related operations administered by the municipality are not consolidated, but are reported separately on the "Trust Funds Statement of Continuity and Balance Sheet".

(continues)



The Corporation of the Township of Norwich

Notes to Consolidated Financial Statements

Year ended December 31, 2020

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

Basis of presentation

Revenue and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable. Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

Revenue recognition

(i) Taxation

Annually, the Township bills and collects property tax revenue for municipal levy purposes as well as education taxes on behalf of the local school boards. The Township has the authority to levy and collect property taxes under the Municipal Act, 2001.

The amount of the total annual municipal property tax levy is determined each year through Council's approval of the annual operating budget. Municipal tax rates are set annually by Council for each class of property, in accordance with legislation and Council-approved policies, in order to raise the revenue needed to meet operating budget requirements.

The Municipal Property Assessment Corporation (MPAC), a not-for-profit corporation funded by all of Ontario's municipalities, is responsible for property assessments. MPAC provides the current value assessment (CVA) of each property in the returned assessment roll in December of each year. The amount of property tax levied on an individual property is the product of the CVA, the municipal tax rate by class, and the education tax rate by class.

Taxation revenue is recorded at the time tax billings are issued. Additional property tax revenue can be added throughout the year relating to; newly occupied properties, properties omitted in the December assessment roll, or other MPAC adjustments. Tax revenue can also be reduced if there are reductions in assessment values resulting from property assessment appeals.

(ii) Government transfers

Government transfers are recognized as revenues when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled. Transfers without eligibility criteria or stipulations are recognized as revenue when the transfer is authorized.

(iii) User charges

User charges relate to various municipal programs and fees imposed based on specific activities. Examples of user charges include: licences, permits, and arena ice rentals. Revenue is recognized when the activity is performed or when services are rendered.

(iv) Other income

Other income is recognized in the year that the events giving rise to the revenue occur and the revenue is earned. Amounts received which relate to revenue that will be earned in a future year are deferred and reported as liabilities on the Consolidated Statement of Financial Position.

(continues)



The Corporation of the Township of Norwich

Notes to Consolidated Financial Statements

Year ended December 31, 2020

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

Inventory

Inventory of supplies held for consumption is valued at the lower of cost and replacement value.

Tangible capital assets

Tangible capital assets are recorded at cost less accumulated amortization. Costs include all costs directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, legal fees, and site preparation costs. Contributed tangible capital assets are recorded at fair value at the time of the donation, with a corresponding amount recorded as revenue. Amortization is recorded on a straight-line basis over the estimated life of the tangible capital asset commencing the year the asset is available for productive use. Half the normal rate of amortization is recorded in the initial year of productive use. Amortization rates are as follows:

Land improvements	20 years
Buildings and structures	10 to 50 years
Infrastructure	15 to 60 years
Vehicles, machinery, and equipment	5 to 15 years

Land permanently removed from service and held for resale is recorded at the lower of cost and net realizable value. Cost includes amounts for improvements to prepare the land for sale or servicing. Tangible capital assets which meet this criteria for financial assets are reclassified as "assets held for sale" on the Statement of Financial Position.

Interest capitalization

Interest is capitalized whenever external debt is issued to finance the construction of tangible capital assets.

Deferred revenue

The municipality receives funds for specific purposes which are externally restricted by legislation, regulation, or agreement. These restricted funds are not available for general municipal purposes and are recognized as revenue in the fiscal year the funds are used for the specified purpose.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian Public Sector Accounting Standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the period.

Actual results could differ from management's best estimates as additional information becomes available in the future. Key components of the financial statements requiring management to make estimates include allowance for doubtful debts, impairment of tangible capital assets, obsolescence of inventory, deferred revenue and accrued expenses.



The Corporation of the Township of Norwich

Notes to Consolidated Financial Statements

Year ended December 31, 2020

3. ACCOUNTS RECEIVABLE

Accounts receivable consists of the following:

	2020	2019
Government of Canada	\$ 299,211	\$ 90,099
Province of Ontario	30,087	30,198
Other municipalities	65,783	75,062
School boards	42	2,390
Other receivables	115,151	354,700
	\$ 510,274	\$ 552,449

4. DRAINAGE RECEIVABLE

The Township incurs costs to maintain and construct municipal drains which are recoverable from the benefiting landowners. In accordance with the Drainage Act, these costs can accumulate for a five year period prior to being invoiced. Drainage costs receivable represents accumulated drainage costs, which have not yet been invoiced to the benefiting landowners, and before Ministry grants and Municipal portions. The receivable also includes amounts that have been billed to the benefiting landowners, financed on taxes.



The Corporation of the Township of Norwich

Notes to Consolidated Financial Statements

Year ended December 31, 2020

5. INVESTMENT IN EARTH CORPORATION

ERTH Corporation is incorporated under the laws of the Province of Ontario. The Corporation of the Township of Norwich holds a 6.77% (2019 - 6.77%) equity position in EARTH Corporation.

The promissory note receivable from EARTH Corporation is unsecured and bears interest at 7.25%. The term of the note is undefined but no principal repayments are expected within the next twelve months.

The following summarizes the investment in EARTH Corporation:

	<u>2020</u>	<u>2019</u>
Share of EARTH Corporation's net assets	\$ 1,542,470	\$ 1,370,743
Loan receivable from EARTH Corporation	<u>1,020,000</u>	<u>1,020,000</u>
Total investment in EARTH Corporation	<u>\$ 2,562,470</u>	<u>\$ 2,390,743</u>

The following summarizes the financial position and operations of EARTH Corporation which have been reported in these financial statements using the modified equity method:

	<u>2020</u>	<u>2019</u>
Financial position		
Total assets	\$106,736,016	\$110,811,055
Total liabilities	<u>76,483,100</u>	<u>81,385,140</u>
Total net assets	<u>\$ 30,252,916</u>	<u>\$ 29,425,915</u>
Results of operations		
Revenue	\$ 99,075,396	\$ 98,238,771
Expenses	<u>96,018,808</u>	<u>95,251,231</u>
Net income for the year	3,056,588	2,987,540
Other comprehensive income (loss)	<u>(110,705)</u>	<u>(586,708)</u>
Total comprehensive income for the year	<u>\$ 2,945,883</u>	<u>\$ 2,400,832</u>



The Corporation of the Township of Norwich

Notes to Consolidated Financial Statements

Year ended December 31, 2020

6. DEFERRED REVENUE

A requirement of the Public Sector Accounting Principles of the Canadian Institute of Chartered Professional Accountants, is that obligatory reserve funds be reported as deferred revenue.

This requirement is in place as provincial legislation restricts how these funds may be used and under certain circumstances these funds may possibly be refunded. The balances in deferred revenue including obligatory reserve funds (consisting of Recreational Land - Planning Act, Development Charges, and Federal Gas Tax) of the Township are as follows:

	Opening Balance	Contributions Received	Investment Income	Revenue Recognized	Ending Balance
Recreational land	\$ 87,123	\$ 12,500	\$ 971	\$ -	\$ 100,594
Development charges	824,686	265,709	9,658	(212,356)	887,697
Federal gas tax	356,640	333,729	5,884	(676,474)	19,779
Other	67,418	2,627	-	(67,418)	2,627
	<u>\$ 1,335,867</u>	<u>\$ 614,565</u>	<u>\$ 16,513</u>	<u>\$ (956,248)</u>	<u>\$ 1,010,697</u>

Investment income earned on obligatory reserve funds is added to the fund balance and forms part of the respective deferred revenue balances.



The Corporation of the Township of Norwich
Notes to Consolidated Financial Statements
Year ended December 31, 2020

7. LONG-TERM LIABILITIES

a) Long-term liabilities reported on the Consolidated Statement of Financial Position are comprised of the following:

	2020	2019
Long-term liabilities issued by the County of Oxford for which the Township has assumed responsibility for repayment	\$ 3,214,729	\$ 2,367,758

b) Of the long-term liabilities reported above, principal payments are recoverable from general municipal revenues and are repayable as follows:

2021	281,600
2022	310,200
2023	311,400
2024	312,500
2025	313,700
Thereafter	<u>1,685,329</u>
	<u>\$ 3,214,729</u>

The above long-term liabilities have maturity dates ranging from 2018 to 2041 with interest rates varying between 1.99% to 4.91%.

c) The long-term liabilities in part (a) have been approved by by-law. The annual principal and interest payments required to service these liabilities are within the annual debt repayments and limits prescribed by the Ministry of Municipal Affairs and Housing. An additional \$800,000 has been approved for the purchase of a fire truck which is expected to be purchased in 2021.



The Corporation of the Township of Norwich

Notes to Consolidated Financial Statements

Year ended December 31, 2020

8. TANGIBLE CAPITAL ASSETS

	Land Improvements	Buildings and Structures	Infrastructure	Vehicles, Machinery and Equipment	2020
Cost, beginning of year	\$ 4,400,638	\$ 18,169,006	\$ 36,766,704	\$ 7,852,694	\$67,189,042
Additions	37,105	2,843,551	1,344,639	353,172	4,578,467
Transfer wip	(260,237)	260,237	-	-	-
Disposals	-	(15,892)	(9,763)	(117,999)	(143,654)
Cost, end of year	4,177,506	21,256,902	38,101,580	8,087,867	71,623,855
Accumulated amortization, beginning of year	741,627	4,605,144	24,174,574	4,794,241	34,315,586
Amortization	88,452	365,301	825,720	436,905	1,716,378
Disposals	-	(15,892)	(6,111)	(117,999)	(140,002)
end of year	830,079	4,954,553	24,994,183	5,113,147	35,891,962
Net carrying amount, end of year	\$ 3,347,427	\$ 16,302,349	\$ 13,107,397	\$ 2,974,720	\$35,731,893

The net book value of tangible capital assets not being amortized because they are under construction is \$5,404,687 (2019 - \$3,279,341).

	Land Improvements	Buildings and Structures	Infrastructure	Vehicles, Machinery and Equipment	2019
Cost, beginning of year	\$ 4,009,011	\$ 17,609,989	\$ 35,867,225	\$ 7,611,366	\$65,097,591
Additions	391,627	559,017	1,204,610	462,992	2,618,246
Disposals	-	-	(305,131)	(221,664)	(526,795)
Cost, end of year	4,400,638	18,169,006	36,766,704	7,852,694	67,189,042
Accumulated amortization, beginning of year	689,813	4,248,171	23,672,384	4,564,475	33,174,843
Amortization	51,814	356,973	769,484	451,430	1,629,701
Disposals	-	-	(267,294)	(221,664)	(488,958)
Accumulated amortization, end of year	741,627	4,605,144	24,174,574	4,794,241	34,315,586
Net carrying amount, end of year	\$ 3,659,011	\$ 13,563,862	\$ 12,592,130	\$ 3,058,453	\$32,873,456



The Corporation of the Township of Norwich

Notes to Consolidated Financial Statements

Year ended December 31, 2020

9. ACCUMULATED SURPLUS

The Corporation of the Township of Norwich segregates its accumulated surplus into the following categories:

	2020	2019
Investment in tangible capital assets	\$ 35,731,893	\$ 32,873,456
Long term liabilities	\$ (3,214,729)	\$ (2,367,758)
Net investment in tangible capital assets	\$ 32,517,164	\$ 30,505,698
Current funds	(121,943)	(90,289)
Reserve and reserve funds		
Working funds	202,300	202,300
Operating purposes	1,651,984	3,136,055
Capital purposes	3,945,728	1,981,450
Specific purposes	343	28,520
Investment in ERTH Corporation (Note 5)	2,562,470	2,390,743
	\$ 40,758,046	\$ 38,154,477

10. GOVERNMENT TRANSFERS - FEDERAL

	Budget (Note 15)	2020	2019
Operating	\$ 1,500	\$ 1,500	\$ 1,500
Capital	676,474	676,474	370,768
	\$ 677,974	\$ 677,974	\$ 372,268

11. GOVERNMENT TRANSFERS - PROVINCIAL

	Budget (Note 15)	2020	2019
Operating	\$ 949,500	\$ 1,257,872	\$ 1,553,708
Capital	132,244	134,826	131,902
	\$ 1,081,744	\$ 1,392,698	\$ 1,685,610



The Corporation of the Township of Norwich

Notes to Consolidated Financial Statements

Year ended December 31, 2020

12. OTHER INCOME

	Budget (Note 15)	2020	2019
Penalties and interest on taxes	\$ 135,000	\$ 100,661	\$ 142,589
Investment income	166,500	136,100	193,803
Annexation adjustments	98,500	98,503	96,700
Gain (loss) on disposal of tangible capital assets	-	82,056	(15,588)
Income from EARTH Corporation	-	192,036	187,408
Deferred revenue earned	-	212,356	111,421
Donations	10,000	24,038	21,990
Other	-	186	150
	\$ 410,000	\$ 845,936	\$ 738,473

13. OPERATIONS OF SCHOOL BOARDS AND THE COUNTY OF OXFORD

Further to Note 2(i), the taxation revenue collected and remitted on behalf of the school boards and the County of Oxford totaled:

	2020	2019
School boards	\$ 3,225,071	\$ 3,063,850
County of Oxford	6,462,894	5,934,474
	\$ 9,687,965	\$ 8,998,324

14. PENSION AGREEMENTS

The Township makes contributions to the Ontario Municipal Employees Retirement Fund (OMERS), which is a multi-employer plan, on behalf of all permanent full-time members of its staff. OMERS is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rate of pay. Municipality service payments for 2020 totaled \$266,748 (2019 - \$257,300), which are reflected in expenditures on the Consolidated Statement of Operations. As at December 31, 2020, the municipality had no past service obligation to the plan.



The Corporation of the Township of Norwich

Notes to Consolidated Financial Statements

Year ended December 31, 2020

15. BUDGET FIGURES

The budget by-law adopted by Council on March 5, 2020, was not prepared on a basis consistent with that used to report actual results (Public Sector Accounting Standards). The budget was prepared on a modified accrual basis while Public Sector Accounting Standards now require a full accrual basis to be used. The budget figures anticipated use surpluses accumulated in previous years to reduce current year expenditures in excess of current year revenues to \$nil. In addition, the budget expensed all tangible capital expenditures rather than including amortization expense. As a result, the budget figures presented in the Consolidated Statements of Operations represent the budget adopted by Council on March 5, 2020 with adjustments as follows:

	2020	2019
Budget by-law surplus for the year	\$ -	\$ -
Add:		
Budgeted capital expenditures for tangible capital asset purchase:	6,002,448	2,620,738
Budgeted transfers to reserves and reserve funds	1,069,992	1,553,502
Principal payments on debt	253,030	243,266
Less:		
Budgeted transfers from reserves and reserve funds	(2,988,412)	(1,222,869)
New debenture debt	(1,100,000)	-
Budget surplus per Consolidated Statement of Operations	\$3,237,058	\$3,194,637

16. EXTRAORDINARY EVENT

In March 2020, the World Health Organization declared a global pandemic due to the novel coronavirus (COVID-19). The situation is constantly evolving, and the measures put in place are having multiple impacts on local, provincial, national, and global economies.

As at the date of issuance of financial statements, the Township is aware of changes in its operations as a result of the COVID-19 crisis.

Management is uncertain of the effects of these changes on its financial statements and believes that any disturbance may be temporary; however, there is uncertainty about the length and potential impact of the disturbance.

As a result, we are unable to estimate the potential impact on the Township's operations as at the date of these financial statements.

17. LIABILITY FOR CONTAMINATED SITES

The Township is responsible for a vacant lot in the Town of Norwich where a site assessment has confirmed that contamination exists that exceeds an environmental standard. The site is not likely to affect public health and safety, cause damage, or otherwise impair the quality of the surrounding environment. There is an indication that the site may naturally rehabilitate itself over time. Due to these factors, the Township does not expect to remediate the site. The site will continue to be monitored as part of the Township's ongoing environmental protection program.



The Corporation of the Township of Norwich

Notes to Consolidated Financial Statements

Year ended December 31, 2020

18. CONTRACTUAL OBLIGATIONS

The Township has entered into an agreement with the Ontario Provincial Police (OPP) to provide policing services, which expired on December 31, 2020, policing costs are determined annually. In 2020 the OPP contract approximated \$1,433,000 (2019 - \$1,455,000). The Township is currently negotiating with the OPP for a new contract.

The Township has committed to the purchase of an aerial fire apparatus in the amount of approximately \$1,360,000 plus applicable taxes.

19. COMPARATIVE FIGURES

Certain prior year figures have been adjusted to conform with the 2020 financial statement presentation.

20. SEGMENTED INFORMATION

The Corporation of the Township of Norwich is a municipality that provides a wide range of services to its residents. The major services chosen for segmented disclosure are the four departments that consume the greatest amount of the Township's total operating expenses. The revenue and expenses reported for each segment includes directly attributable amounts as well as internal charges and recoveries allocated on a reasonable basis.

A description of each major service and the activities each provide are as follows:

General government

The general government includes council and corporate management.

Protection services

The protection services includes fire, police, protection inspection and control, animal control, and emergency measures.

Transportation services

The transportation services department is responsible for the safe and efficient movement of people and goods within the Township of Norwich. Responsibilities include road construction and maintenance, traffic signals and signs, winter control, developing parking and traffic by-laws, and implementation and maintenance of street lighting.

Recreation and cultural services

The recreation and cultural services department is responsible for the development and upkeep of community parks and community halls and recreation facilities.

(continues)



The Corporation of the Township of Norwich
Notes to Consolidated Financial Statements
Year ended December 31, 2020

20. SEGMENTED INFORMATION (continued)

Year ended December 31, 2020	General Government	Protection Services	Transportation Services	Recreation and Cultural Services	Other Services [1]	Total 2020
Revenue						
Government transfers - Federal	\$ -	\$ -	\$ -	\$ 1,500	\$ 676,474	\$ 677,974
Government transfers - Provincial	-	64,275	134,826	-	1,193,597	1,392,698
User charges	99,037	146,360	29,156	145,549	960,119	1,380,221
Other income (Note 12)	-	-	-	-	845,936	845,936
	99,037	210,635	163,982	147,049	3,676,126	4,296,829
Expenses						
Salaries, wages, and benefits	975,072	1,097,985	1,053,337	639,621	441,162	4,207,177
Materials	378,925	292,160	1,005,052	349,487	383,572	2,409,196
Contracted services	107,934	1,515,820	381,737	13,029	29,274	2,047,794
External transfers	-	-	-	47,828	-	47,828
Financial expenses	5,193	-	-	5,727	-	10,920
Interest on long-term liabilities	-	37,319	12,643	41,598	-	91,560
Amortization	80,266	272,832	1,066,812	279,084	17,381	1,716,375
	1,547,390	3,216,116	3,519,581	1,376,374	871,389	10,530,850
Surplus (deficiency) of revenue over expenses for the year financed by net municipal levy						
	\$(1,448,353)	\$(3,005,481)	\$ (3,355,599)	\$(1,229,325)	\$2,804,737	\$(6,234,021)
Taxation revenue						\$ 8,837,590
Annual surplus						\$ 2,603,569

[1] Other services - Revenue includes amounts not allocated to specific segments. Expenses include health services and planning and development.



The Corporation of the Township of Norwich
Notes to Consolidated Financial Statements
Year ended December 31, 2020

20. SEGMENTED INFORMATION (continued)

Year ended December 31, 2019	General Government	Protection Services	Transportation Services	Recreation and Cultural Services	Other Services [1]	Total 2019
Revenue						
Government transfers - Federal	\$ -	\$ -	\$ -	\$ 1,500	\$ 370,768	\$ 372,268
Government transfers - Provincial	-	21,377	131,902	-	1,532,331	1,685,610
User charges	190,420	95,603	41,242	286,599	911,686	1,525,550
Other income (Note 12)	-	-	-	-	738,473	738,473
	190,420	116,980	173,144	288,099	3,553,258	4,321,901
Expenses						
Salaries, wages, and benefits	933,126	995,272	919,873	736,440	500,229	4,084,940
Materials	396,032	400,414	1,019,915	539,959	208,647	2,564,967
Contracted services	219,307	1,444,951	446,252	-	433	2,110,943
External transfers	-	-	-	48,212	-	48,212
Financial expenses	11,759	-	-	-	-	11,759
Interest on long-term liabilities	-	30,915	13,693	48,125	-	92,733
Amortization	84,224	291,833	964,144	271,091	18,409	1,629,701
	1,644,448	3,163,385	3,363,877	1,643,827	727,718	10,543,255
Surplus (deficiency) of revenue over expenses for the year financed by net municipal levy	\$(1,454,028)	\$(3,046,405)	\$(3,190,733)	\$(1,355,728)	\$2,825,540	\$(6,221,354)
Taxation revenue						\$ 8,687,176
Annual surplus						\$ 2,465,822

[1] Other services - Revenue includes amounts not allocated to specific segments. Expenses include health services and planning and development.

